

**MINUTES OF THE CODFORD PARISH COUNCIL MEETING HELD ON  
MONDAY 28th May 2012  
AT 7.30.p.m IN THE VILLAGE HALL.**

**Present:** Mr. Beagley, Mr. Mrs Edmonds, Mrs Johnstone, Mr. Peters, Mr. Thornton, Mr. Woollard and Mrs Wyeth.

**In Attendance:** Mr. L. Hoareau, Clerk.

**1. Apologies.**

Mr. Bartlett and Mr. Brayne.

**2. Open Forum.**

None

**3. Minutes of Meeting of 18th April 2012.**

The minutes were agreed to be a true record and were signed by the Chairman.

**4. Matters Arising.**

**1) Village Events Diary.**

Progressing.

**2) Chitterne Brook Overgrowth**

A number of small trees growing next to the bridge structure are in need of attention. Clerk to check with Highways.

**3) The Queen's Diamond Jubilee 2012.**

Mrs Johnstone reported that flyers and posters had been distributed. A full programme of activities was in place. Several prizes for winners of competitions had been donated. All the planning arrangements were on schedule.

**4) Parking Cherry Orchard**

Highways have been monitoring the situation and so far had not identified any problems to justify the expense of the proposal.

**5) Soakaway Chitterne Road.**

Awaiting attention from Highways.

**6) Horse Chestnut Trees Green Lane.**

A schedule of work is being prepared but any remedial work will not take place before the Autumn.

**7) Repair to Pavement High Street/The Grove.**

Attended to by Highways.

**8) Village Notice Board.**

Awaiting delivery.

**9) Survey re Use of Village Hall.**

Questionnaires have been delivered to 360 village households.

**10) Beanis Path.**

Dog Warden will assess needs for dog fouling signs.

**11) Registration of Beacons.**

A special book listing all the Beacon sites for the Queen's Diamond Jubilee will be given to the Queen after the event. Lighting time for the Codford Beacon has been set by the national schedule for 10.15p.m. Monday 4th June 2012.

**12) Toddler's Play Park.**

The PC has been made aware that the Secretary of the Village Hall, Alec Thompson, has been successful in his grant applications and it was agreed that he should be complimented for his good work. Letter sent.

**13) The George.**

Letter sent to Andrew Murrison who has written to Enterprise Inns on behalf of the village.

**14) Mayflower Farm Application.**

An appeal against refusal has been lodged by the land owner and the PC has submitted its response. A decision is awaited from the Planning Inspectorate.

**5. Financial Report/Annual Return 2011/2012.**

Total Income to date which includes the 2012/2013 Precepts, balance carried forward and a grant of £300.00 from Wiltshire Council towards the Jubilee celebrations amounted to £10553. Expenditure to the current period totalled £2531. (A full report is attached to these minutes)

Section 2—Annual governance statement—of the Annual Return for 2011/2012 was completed and approved for submission to the External Auditor.

**6. Planning Applications.**

Ford Cottage, 52 High Street. Partial demolition of boundary wall & replacement window and door to outbuilding. No objections.

Redroof, Green Road. Replacement of single garage with double garage with increased roof height, new boundary wall and new vehicular and pedestrian gates.....No objections.

Agri. Centre, Station Road, Upton Lovell. Change of use. Although not within Codford Parish boundaries the PC has expressed concerns regarding the potential for increased vehicular movements along Station Road impacting upon the environment as well as the disrupting element to the residents of the area.

**7. Matters Arising from Annual Village Meeting**

**Village Website.**

It was commented that the existing Codford village website was not up to date and not relevant. It transpired that

the village website being referred to was not an officially approved Parish Council site but a privately owned one which the PC had been asked to make use of in the past and to which the PC had subsequently discontinued being linked to and had issued a disclaimer accordingly.

It was clarified that the only site that is approved by the PC is through the Wiltshire Council Community portal website which is accessed by googling "Codford Parish Council", from which the Parish Council's agenda, minutes, reports and other relevant information are available.

It was agreed that the Clerk would explore the viability of setting up a dedicated Parish Council website, independent of the Wiltshire Council's portal, with links for other village use.

#### **Emergency Response.**

Further to the recent emergency incident at Chitterne the issue of the emergency response for Codford was raised by a member of the electorate. It was reinforced that Codford has in place an Emergency Response Group properly equipped to react locally in liaison with the regular Emergency Services in the event of a major incident.

#### **National Charity Donations.**

This matter was raised by a member of the electorate as a result of an entry in the Council's annual accounts showing a donation to Help for Heroes. This referred to the request by the Anzac Piper to donate his fee to Help for Heroes. It was noted that the Parish Council's policy is to consider all requests for donations on the merits of each case.

#### **8. Items of Correspondence.**

##### **Bobby Van Trust.**

Request for grant agreed at £50.00

##### **Audit Commission.**

Grant Thornton UK LLP has been appointed as the external auditor for all Town and Parish Councils for 2012/2013 and future years.

##### **Children's Play Area.**

Request for general assistance from the village to refurbish the Toddler's Play Park on Saturday and Sunday the 9th and 10th June. Any offer of help will be appreciated. Contact Alec Thomson tel 850339.

##### **Donation Play Area.**

Request received for financial support to make up a shortfall of £400.00 to the total cost of £24,695 for the refurbishment of the Toddler's Play Park. Donation of £100.00 agreed.

##### **Village Conservation Area.**

Letter received from James Thornton of the Wylve World Warriors Eco Group to complain of excessive litter in the newly constructed Conservation Area, next to the Wylve School playing field. It was agreed that the PC would monitor the situation.

#### **9. Matters to Report.**

#### **10. Agenda Items for Next Meeting**

None

The meeting closed at 9.50p.m

**The next meeting of the Parish Council will be held at 7.30p.m. Monday 9th July 2012 at the Village Hall.**